

# **RWTH Language Center**

## **Language and Writing Courses Registration Procedure**

**Winter Semester 2019/2020**

# Language and Writing Courses Registration

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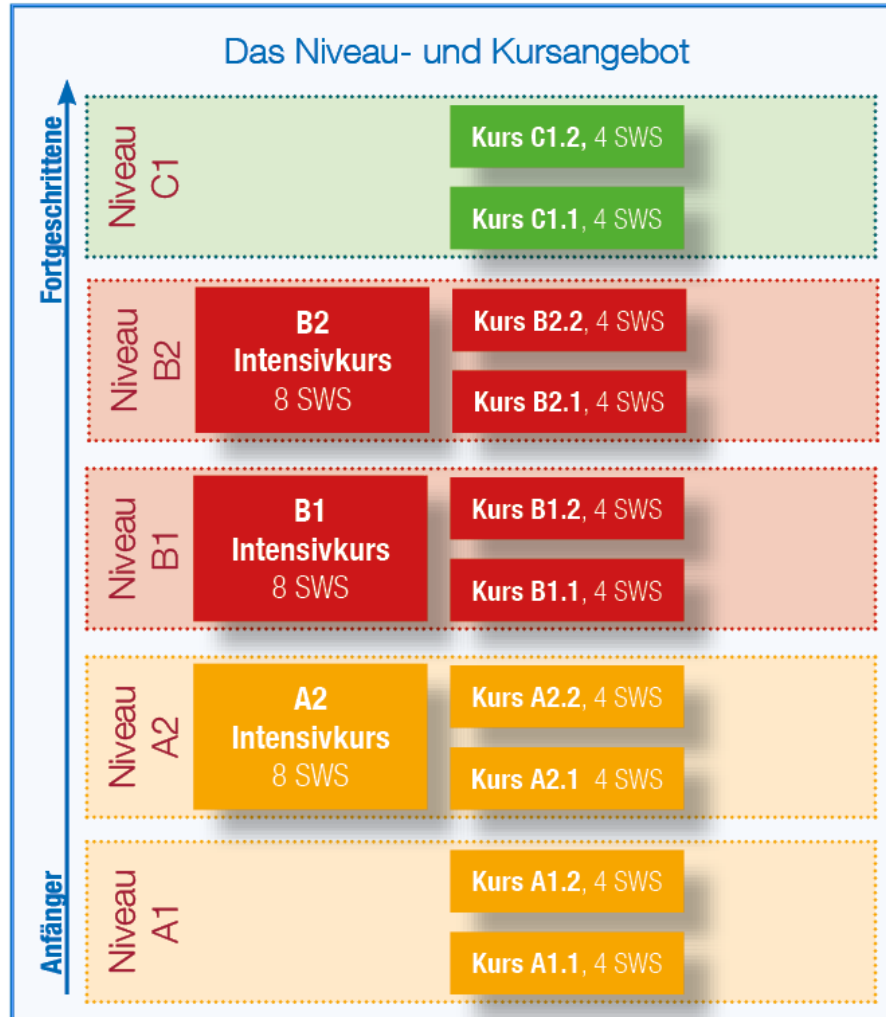
## Contents

- Course Program
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# Course Program

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# RWTH German Courses



Es besteht keine Garantie, dass alle Kurse jedes Semester angeboten werden.

















# RWTH English and Modern Languages

Language	Level A1	Level A2	Level B1	Level B2	Level C1	Level C2
Arabic	<b>GK 1-3</b>					
Chinese	<b>GK 1-3</b>	<b>GK 4-6</b>	<b>MK 1-4</b>			
English			<b>MK 3-4</b>	<b>MK 5-8</b>	<b>OK 1-4</b>	<b>OK 5-8</b>
French	<b>GK 1-2</b>	<b>GK 3-5</b>	<b>MK 1-2</b>	<b>MK 3-6</b>	<b>OK 1-4</b>	
Italian	<b>GK 1-2</b>	<b>GK 3-6</b>	<b>MK 1-2</b>	<b>MK 3-6</b>		
Japanese	<b>GK 1-3</b>	<b>GK 4-6</b>	<b>MK 1-4</b>			
Korean	<b>GK 1-3</b>	<b>GK 4-6</b>				
Dutch	<b>GK 1-2</b>	<b>GK 3-4</b>	<b>MK 1-2</b>	<b>MK 3-6</b>		
Polish	<b>GK 1-3</b>	<b>GK 4-6</b>	<b>MK 1-4</b>			
Portuguese	<b>GK 1-2</b>	<b>GK 3-4</b>	<b>MK 1-2</b>	<b>MK 3-6</b>		
Russian	<b>GK 1-3</b>	<b>GK 4-6</b>	<b>MK 1-4</b>			
Swedish	<b>GK 1-2</b>	<b>GK 3-4</b>	<b>MK 1-2</b>			
Spanish	<b>GK 1-2</b>	<b>GK 3-4</b>	<b>MK 1-2</b>	<b>MK 3-6</b>	<b>OK 1-4</b>	
Turkish	<b>GK 1-3</b>	<b>GK 4-6</b>				

# Course Program - RWTHOnline

Desktop

Filter... x

 Bescheinigungen (Dokumente)	 Bewerbungen	 Hilfe (nur im RWTH- Netz)	 Lehrveranstaltungen	 Mein Terminkalender	 Meine Leistungen (bald verfügbar)
 Module der RWTH	 Newsticker (nur im RWTH-Netz)	 Prüfungsanmeldung (bald verfügbar)	 Prüfungstermine (bald verfügbar)	 Sprachzentrum	 Studien-/ Heimatadresse
 Studienangebot	 Studienbeitragsstatus	 Studienverlauf	 Studienübersicht (Curriculum Support)		

# Course Program - RWTHonline

🏠 ▶ Lehrveranstaltungen

Alle Lehrveranstaltungen

Meine Lehrveranstaltungen

Meine vorgemerkten Lehrveranstaltungen



## Lehrveranstaltungen

Organisation

Sprachenzentrum ▼

Semester

2018 W ▼

Studienplan

Alle ▼

🔍 Filtern nach LV-Nr. oder LV-Titel

↕ TITEL ↑ ▼

02.13771 **Conference English for Doctoral Candidates (Advanced)** ☆  
SK | 2 SWS

📌 Zur LV existiert kein Anmeldeverfahren.



Vortragende/r: 👤 Pointner, Petra

02.04866 **DSH Vorbereitungskurs 200.a** ☆  
SK | 14 SWS

📌 Zur LV existiert kein Anmeldeverfahren.



Vortragende/r: 👤 Heil, Hartmut Christoph 👤 Koch, Anja

02.22223 **DSH Vorbereitungskurs 400.a (1. Phase)** ☆  
SK | 14 SWS

📌 Zur LV existiert kein Anmeldeverfahren.



Vortragende/r: 👤 Heil, Hartmut Christoph 👤 Salge, Mareike

02.39870 **DSH Vorbereitungskurs 600.a (1. Phase)** ☆  
SK | 14 SWS

📌 Zur LV existiert kein Anmeldeverfahren.



Vortragende/r: 👤 Jakobi, Rieke 👤 Schroetter, Sabine

# Course Program - RWTHonline

Lehrveranstaltungen

Alle Lehrveranstaltungen

Meine Lehrveranstaltungen

Meine vorgemerkten Lehrveranstaltungen



## Lehrveranstaltungen

Organisation

Sprachenzentrum

Semester

2018 W

Studienplan

Alle

Deutschkurs

TITEL

02.27723 <b>RWTH Deutschkurs A1</b> ☆ SK   8 SWS	Zur LV existiert kein Anmeldeverfahren.	>
<b>Vortragende/r:</b> Schödder, Beate-Maria		
02.34826 <b>RWTH Deutschkurs A1.1.a</b> ☆ SK   4 SWS	Zur LV existiert kein Anmeldeverfahren.	>
<b>Vortragende/r:</b> Sauvant, Maren		
02.27220 <b>RWTH Deutschkurs A1.1.b</b> ☆ SK   4 SWS	Zur LV existiert kein Anmeldeverfahren.	>
<b>Vortragende/r:</b> Roentgen, Krystyna		
02.53357 <b>RWTH Deutschkurs A1.1.c</b> ☆ SK   4 SWS	Zur LV existiert kein Anmeldeverfahren.	>
<b>Vortragende/r:</b> Egdorf, Claudia Maria		
02.53359 <b>RWTH Deutschkurs A1.1.d</b> ☆ SK   4 SWS	Zur LV existiert kein Anmeldeverfahren.	>



# Course Program

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## Course Fees

- **Please note that fees are applicable for all RWTH German Courses:**
  - 185 € for a course of 4 hours a week
  - 370 € for a course of 8 hours a week
- <http://www.sz.rwth-aachen.de>

# User Account

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# User Account

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## In your RWTH Language Center User Account you can ...

- find your student and personal information
- find current and previous courses
- find placement test results (you will **NOT** receive an e-mail)
- find registration periods for current and upcoming courses
- register for all RWTH Language Center courses
- find the grades of completed courses
- see which results have been sent to the Central Examination Office

# User Account

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- The registration for courses at the Language Center does NOT take place via RWTH-Online!
- You can do so **ONLY** via your User Account on the Language Center website.
- To set up a User Account you need your **TIM-Kennung** (format *ab123456*) and the accompanying **password**.
  - If you have problems with your TIM-Kennung, please contact the **IT Center Service Desk**  
servicedesk@itc.rwth-aachen.de, Tel.: 0241/80-24680.  
There is an IT-ServiceDesk in the Super C.
- If you have not done so already, please visit our website and set up your User Account:

**[www.sz.rwth-aachen.de](http://www.sz.rwth-aachen.de)**

# User account

The screenshot displays the website header and navigation. At the top left, the SZ Language Center and RWTH Aachen University logos are visible. The top right features a search bar and the text 'FACULTIES AND INSTITUTIONS'. Below this, the page title 'RWTH Aachen University Language Center' and the language 'Deutsch' are shown. A navigation bar contains links for 'GERMAN', 'MODERN LANGUAGES', 'WRITING CENTER', and 'THE LANGUAGE CENTER'. The main content area includes a banner for 'The Language Center' with a 'MORE' button and a 'Quick Links' sidebar. The 'Quick Links' sidebar lists several options, with 'Your User Account' highlighted by a red box and a white arrow pointing to it from the banner image. Other links in the sidebar include 'Service Point', 'Dates & Deadlines', 'Placement Tests', 'Certificates', 'Course Offer', and 'FAQ'. At the bottom, there are links for 'REGISTRATION FOR COURSES OF THE LANGUAGE CENTER', 'CURRENT REGISTRATIONS', and 'NEWS'.

SZ Language Center | RWTH AACHEN UNIVERSITY

FACULTIES AND INSTITUTIONS Search

RWTH Aachen University Language Center Deutsch

GERMAN MODERN LANGUAGES WRITING CENTER THE LANGUAGE CENTER

L. Mevissen

Quick Links

- ▶ Your User Account
- ▶ Service Point
- ▶ Dates & Deadlines
- ▶ Placement Tests
- ▶ Certificates
- ▶ Course Offer
- ▶ FAQ

The Language Center MORE

REGISTRATION FOR COURSES OF THE LANGUAGE CENTER | CURRENT REGISTRATIONS | NEWS

Registration for the Language and Writing Courses of the RWTH Language Center

## Your user account at the Language Center

Via your user account you may register for language and writing courses and view the results of your placement tests and your language and writing courses. If you do not yet have a user account at the Language Center, you can create one yourself.

[Log in / Create account >](#)

### Cookies

This web app requires cookies in order to work. If you want to use this web app, your browser must [accept cookies](#). By using this web app, you agree to the use of cookies. [Show further information >](#)

# User Account

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**RWTHAACHEN**  
UNIVERSITY

## RWTH Single Sign-On

**Username** [?](#)

Format: ab123456

**Password** [?](#)

- Login only for this service provider [?](#)
- Display overview of personal data to be forwarded [?](#)

Login

[Forgot username?](#)  
[Forgot password?](#)

Log out by closing the browser.  
If you have any problems, please contact the IT-ServiceDesk.

# Course Registration

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Ohne Vorkenntnisse  
(no previous knowledge)

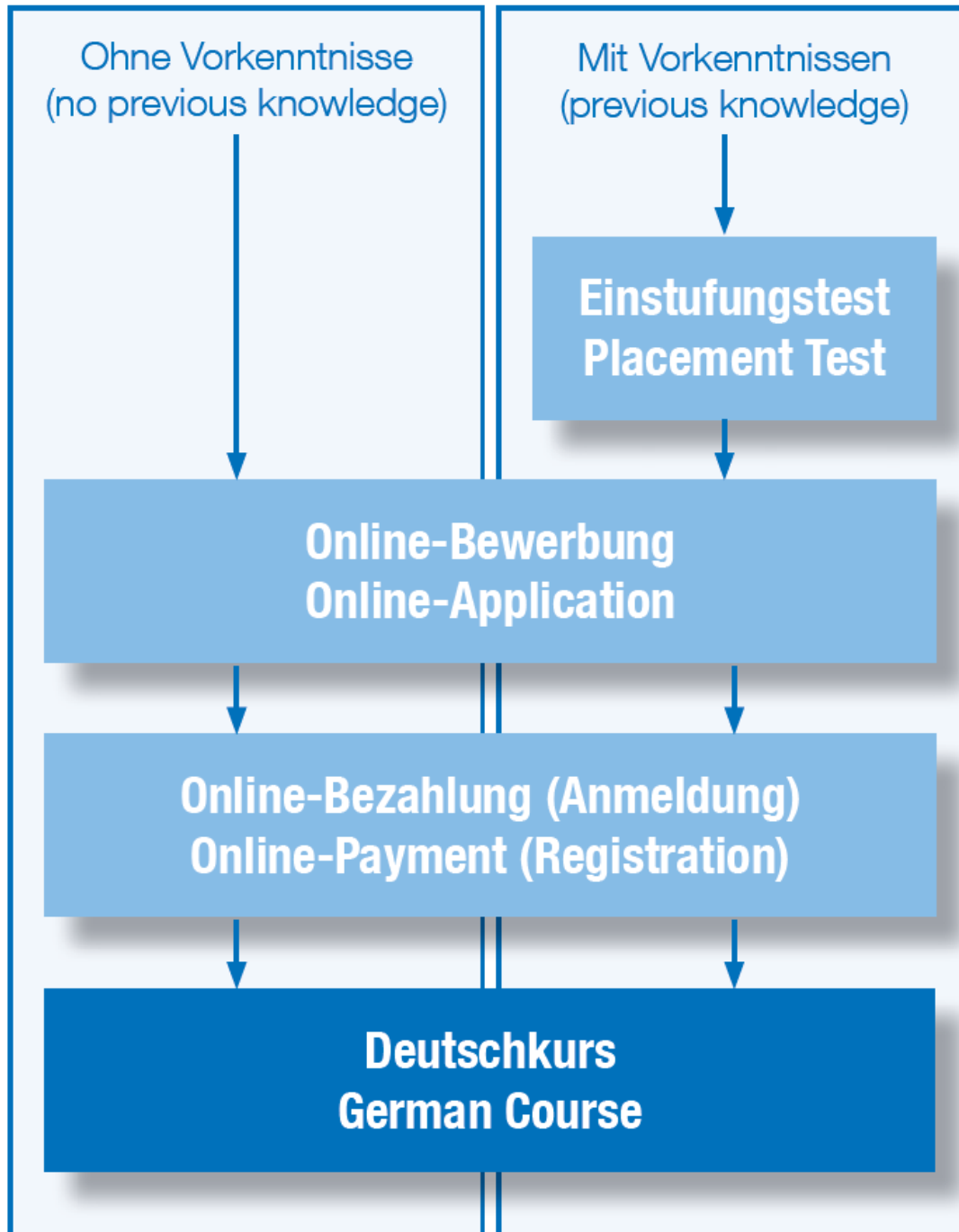
Mit Vorkenntnissen  
(previous knowledge)

**Einstufungstest  
Placement Test**

**Online-Bewerbung  
Online-Application**

**Online-Bezahlung (Anmeldung)  
Online-Payment (Registration)**

**Deutschkurs  
German Course**



# Course Registration

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## You must register for all RWTH Language Center courses.

- You must first **APPLY** for a course place. You can do so exclusively via your User Account during the application period.
- After the application period is completed, you can look in your User Account on the very same evening to find if you have been allotted a course place. Please look under „Registration“. Here you will also find information regarding payment procedures for the RWTH German Language Courses.
- **Payment takes place exclusively online (via Giropay oder Kreditkarte)! Your course place is secured only after you have successfully paid for the course.**
- **IMPORTANT:** Your registration is binding.

# Course Registration

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In your User Account, select “Registration for courses and exams”. Here you will find all active registration periods. Select the one applicable to you.

## Your user account at the Language Center

[Registration for placement tests](#)

[Your placement test results](#)

[Registration for courses and exams](#)

[Your current courses](#)

[Your course results](#)

[Language education in your studies](#)

[Your personal information](#)

# Course Registration

## Be sure to set your priorities!

- Remember you are applying for a course place.
- It is important to set more than one priority – either within a language or a language level or among different languages.
- This increases your chances of securing a course place.

Ich möchte an **1** Veranstaltung(en) teilnehmen.

Sprache/Veranstaltung	Priorität (1 = höchste)												löschen
Arabisch	1	2	3	4	5	6	7	8	9	10	11	12	
Arabisch GK 1 <b>GK 1.a Arabisch</b> Nozha Marzouk-Rucker, M. A. Di 14:00:00-15:30:00 1580 108 >> Weitere Informationen in Campus	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Arabisch GK 1 <b>GK 1.b Arabisch</b> Nozha Marzouk-Rucker, M. A. Do 10:00:00-11:30:00 1810 013 >> Weitere Informationen in Campus	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Arabisch GK 1-2 <b>GK 1+2 Arabisch</b> Alaa Ajaj Do 19:15:00-20:45:00 Sprachlabor SE 201 (Sem90), Mo 19:15:00-20:45:00 Sprachlabor SE 201 (Sem90) >> Weitere Informationen in Campus	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Chinesisch	1	2	3	4	5	6	7	8	9	10	11	12	löschen
Chinesisch GK 1 <b>GK 1.a Chinesisch</b> Shiqian Wang Mo 17:30:00-19:00:00 1810 012 >> Weitere Informationen in Campus	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Chinesisch GK 1 <b>GK 1.b Chinesisch</b> Shiqian Wang Mi 17:30:00-19:00:00 RS 106 >> Weitere Informationen in Campus	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Chinesisch GK 1 <b>GK 1.c Chinesisch</b> Huainan Feng Do 19:15:00-20:45:00 1580 209 >> Weitere Informationen in Campus	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Chinesisch GK 1-2 <b>GK 1+2 Chinesisch</b> Jin Jiang Di 19:15:00-20:45:00 1821 002, Mi 19:15:00-20:45:00 1821 003 >> Weitere Informationen in Campus	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Englisch	1	2	3	4	5	6	7	8	9	10	11	12	löschen
Englisch OK 1-4 <b>OK Academic Communication 1.a (Writing Skills)</b> Maria Witte, M. A. Do 10:00:00-11:30:00 1580 103 >> Weitere Informationen in Campus	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Englisch OK 1-4 <b>OK Academic Communication 1.b (Writing Skills)</b> Maria Witte, M. A. Di 10:00:00-11:30:00 3990 103 >> Weitere Informationen in Campus	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Englisch OK 1-4 <b>OK Academic Communication 2.a (Oral Skills)</b> Sarah Bingham, M.A.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

# Dates – Winter Semester 2019/2020

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## Dates – Winter Semester 2019/2020

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- Application phase: 01.10. - 08.10.2019
- Announcement of course place allotments: 09.10.2019 (evening)
- Payment for RWTH German Courses: 09.10. - 10.10.2019
- Troubleshooting, Advisory : siehe Website
- All courses begin in the week starting 14.10.2018

All dates can be found on our website:

<http://www.sz.rwth-aachen.de>

# Contact

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# Contact

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## Language Center Service Point (Infostelle)

Opening hours:

<b>Monday</b>	<b>10:00 – 12:00 and 13:00 – 14:30</b>
<b>Tuesday</b>	<b>10:00 – 12:00</b>
<b>Wednesday</b>	<b>10:00 – 12:00 and 13:00 – 14:30</b>
<b>Thursday</b>	<b>10:00 – 12:00</b>
<b>Friday</b>	<b>Closed</b>

Building 1821, Room SFo 12

(Eilfschornsteinstr. 15, Kármán-Auditorium, Entrance „Germanistik“)

E-Mail: [info@sz.rwth-aachen.de](mailto:info@sz.rwth-aachen.de)

Telephone: **+49 241 80 90170**